



Women's Wellness & Fertility Center
obstetrics • gynecology • reproductive care

Welcome to the Women's Wellness & Fertility Center, a department of Catholic Medical Center. Here, you will find a different approach to women's care. Our providers follow the Ethical and Religious Directives (ERDs) for Catholic Health Care Services and we look forward to caring for you and meeting your needs.

In order to make your first visit hassle free, please complete the information enclosed in this packet. Fill out the *Patient Demographic Form* and return to us in the included self-addressed stamped envelope.

In addition, we would like to have a copy of your OBGYN medical records from the past two years for our providers to review. Please complete the enclosed *Medical Release Form* and return to our office at your earliest convenience so we can request them for you. It can take up to 30 days to have your records released to us, so your prompt attention is appreciated.

We will ask for a copy of your insurance information at every visit, so please remember to bring your insurance card and Photo ID. It is also important that you bring any insurance co-payment, which is due at the time of service. If you do not have insurance, full payment will be expected at time of service unless arrangements have been made in advance with our billing department. Our billing department can be reached at 603. 663.6780. We request a 24-hour notice if you are unable to keep your appointment. Please notify the office if you are unable to keep your scheduled appointment to avoid a charge.

We thank you for choosing our practice for your obstetric and gynecologic care and we look forward to a long, healthy relationship!

Sincerely,

Your care team